

### Field Trip Or Other Activity Notification / Permission – Child Care Centers

**Use of form:** Use of this form is voluntary; however, completion of this form meets the requirements of DCF 250.04(6)(a)2., DCF 251.04(4)(a)4. and 251.04(6)(a)4., and DCF 252.41(4)(a)4. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes]. This form may be used both to notify parents of the specific date, time and destination of field trips which require the use of a vehicle and to obtain parental authorization for a child to participate in and be transported to and from a field trip. Note: The Child Care Enrollment form also contains a section for obtaining authorization from a parent to participate in field trips if the center chooses to use that form.

**Instructions:** Complete the form and submit to the parents / guardians for their signature prior to the date of the upcoming field trip.

Name – Center or Day Camp DISCOVERY PRESCHOOL / WRAP CARE		Name – Child	
Date(s) – Field Trip or Other Activity APRIL 26, 2019	Departure Time 8:30 - meet at college	Estimated Return Time 11:00 - flexible w/ chaperone	
Destination RIPON COLLEGE FARR HALL - building w/ green house and sundial corner of Seward and Ransom. Parking available on Woodside.		Type of transportation: <input type="checkbox"/> Center vehicle <input checked="" type="checkbox"/> Parent / volunteer vehicle <input type="checkbox"/> Contracted vehicle <input type="checkbox"/> Public transportation	
Name – Center or Day Camp chaperone attending: yes or no		siblings attending: yes or no	
I authorize the facility listed above to take my child on a field trip or other activity on the date(s) indicated.			
SIGNATURE – Parent or Guardian *		Date Signed *	

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Name – Center or Day Camp		Name – Child	
Date(s) – Field Trip or Other Activity	Departure Time	Estimated Return Time	
Destination		Type of transportation: <input type="checkbox"/> Contracted vehicle <input type="checkbox"/> Center vehicle <input type="checkbox"/> Parent / volunteer vehicle <input type="checkbox"/> Public transportation	
Name – Center or Day Camp			
I authorize the facility listed above to take my child on a field trip or other activity on the date(s) indicated.			
SIGNATURE – Parent or Guardian		Date Signed	